

AVONDALE LAWN TENNIS CLUB How to Join Avondale/ Renew your Avondale Membership

Visit www.avondaletennisclub.co.uk. Click "JOIN NOW" or "RENEW NOW".



2. Whether JOINING or RENEWING your membership with Avondale you will be presented with a choice of membership options, with each membership category clearly described as outlined below.

NB - Each family member must join/renew separately.

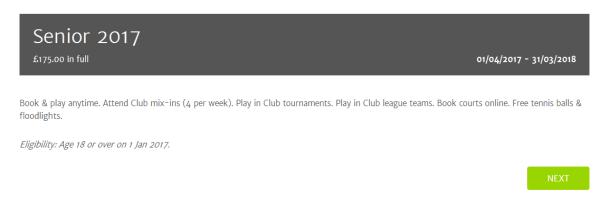


3. Select the Membership Category you wish to Join/Renew by clicking on the relevant box.

NB – If you are renewing and wish to change your membership category, e.g. Junior to Student Living Away From Home, you may do so now by selecting the new membership category.

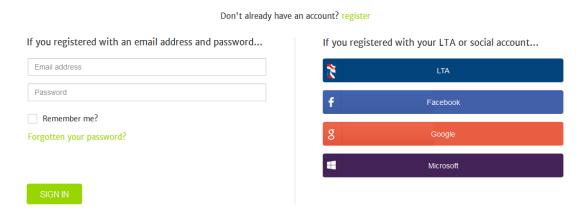
This example shows a person Joining/Renewing as a Senior Member.

How to Join Avondale/Renew your Avondale Membership continued



- 4. If you are happy with your selection click "NEXT".
- 5. You will be taken to the Avondale section of ClubSpark. You will be asked to register with ClubSpark or, if already registered, to sign in with ClubSpark.

Sign in to join Avondale Tennis Club



6. Once registered/logged in with ClubSpark:-



6.1 Renewing Member (registered with ClubSpark before renewing membership):You will be presented with a page containing the membership details which Avondale currently holds for you. Please check details and amend where necessary.

Click "NEXT".

GO TO STEP 7 BELOW.

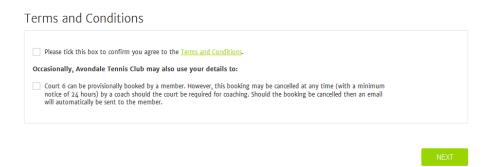
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6.2 New Member/Renewing Member registering with ClubSpark for the first time:-

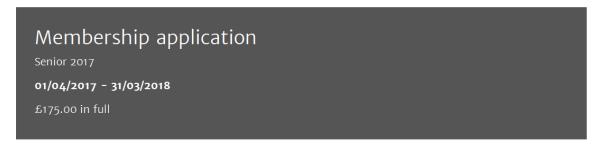
Enter your contact details. Some fields marked * are mandatory.

At the bottom of the page you are asked to accept ClubSpark's Terms and Conditions:-



Click "NEXT".

7. You will now be asked to select your preferred method of payment.



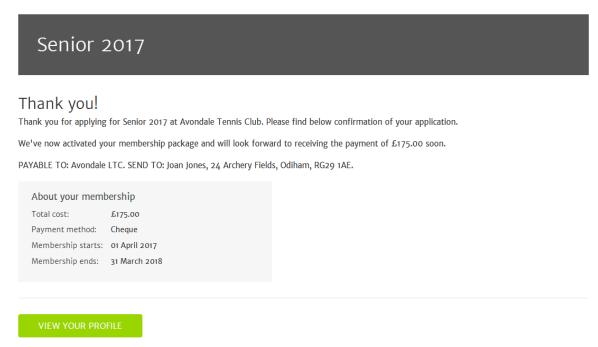
How would you prefer to pay?

•	Pay us a cheque PAYABLE TO: Avondale LTC. SEND TO: Joan Jones, 24 Archery Fields, Odiham, RG29 1AE.
	Other payment ONLINE BANK TRANSFER, Sort code 30-93-32. Account no 00280500. Reference: Your full name.
CONTINUE	

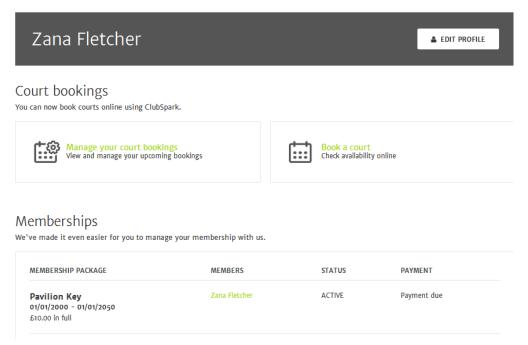
8. Click "CONTINUE".

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How to Join Avondale/Renew your Avondale Membership continued



9. Click on "VIEW YOUR PROFILE".



- 10. Click "EDIT PROFILE". Your contact details will be displayed. Please amend where necessary then click "SAVE". Your joining/renewal process is now complete and you may log out.
- 11. Pay subscription: Either send cheque to Membership Secretary or make online bank transfer.
- 12. Once payment has been received you will be sent a receipt and your shoe tag. The shoe tag should be displayed at all times.
 - NB A New Member or an existing Member Renewing after 30 April will <u>not</u> be able to book courts until payment has been received.
- 13. If you would like a **Pavilion Key** at any time during your membership please return to Step 1, select Pavilion Key and follows Steps 2-10. Once payment for key is received your key will be sent to you.

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