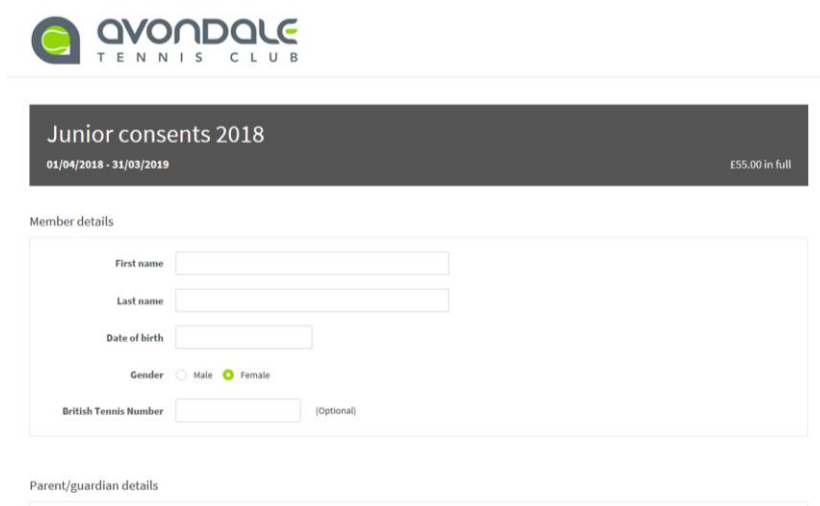


You may be aware of the new General Data Protection Regulation (GDPR) regarding privacy which comes into force on 25th May 2018.

Under the new arrangements you will have the ability to tell the Club how you want us to handle personal data about you and your child(ren). Consents can only be provided by people who understand the implications of giving such consent; we have been advised that consents should be given by parents for all children under the age of 16, therefore we ask that you complete a new membership application for your child(ren) as follows:-

1. Click on the link: [Junior Consents 2018](#)
2. Register/Log in as the parent (if you are already a member log in using your existing details).
3. Follow the on-screen instructions.



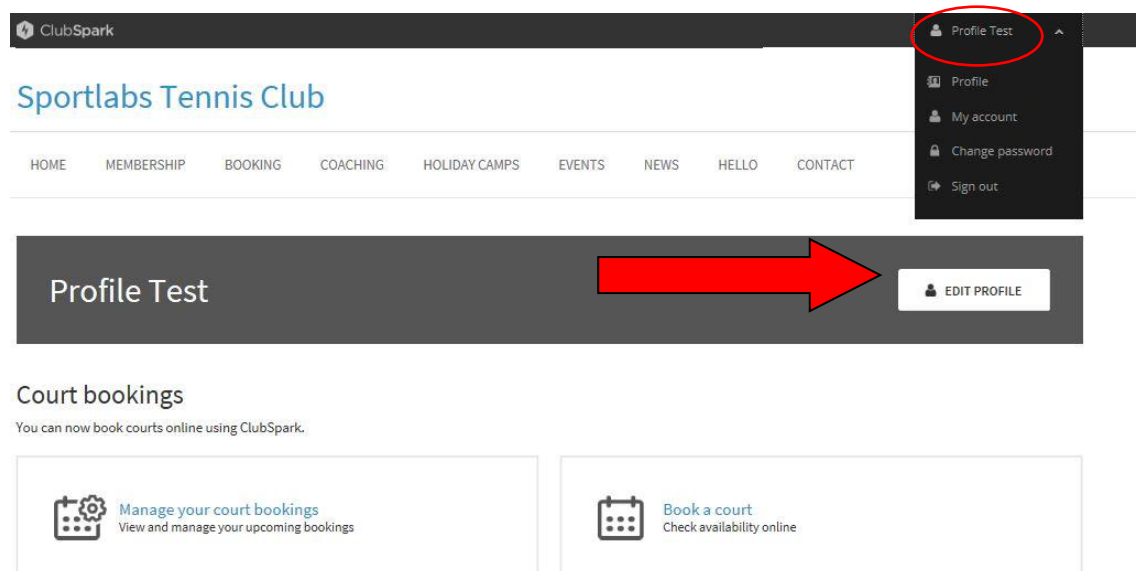
The screenshot shows the 'Junior consents 2018' form for the Avondale Tennis Club. The form header includes the club logo, the title 'Junior consents 2018', the dates '01/04/2018 - 31/03/2019', and the fee '£55.00 in full'. The 'Member details' section contains input fields for 'First name', 'Last name', and 'Date of birth'. It also has radio buttons for 'Gender' (Male and Female, with Female selected) and an optional 'British Tennis Number' field. Below this is a section for 'Parent/guardian details'.

4. Complete your child's details.
5. Ensure your details are correct.
6. Click on a payment method (to get you to the next page)
7. You will be thanked for applying for membership.
8. Click View Your Profile. You will be taken to your (the parent's) profile.

NB – your child's existing membership profile will be deleted on 13 May and they will lose their booking rights unless the above action is taken so please refresh your child's membership profile as above as soon as possible.

You are now requested to update your and your child's consents in the following manner:-

For the Parent:



The screenshot shows the ClubSpark website interface. At the top, the 'ClubSpark' logo is on the left, and a user profile dropdown menu is on the right, with 'Profile Test' highlighted. Below the header is the 'Sportlabs Tennis Club' logo and a navigation menu with links: HOME, MEMBERSHIP, BOOKING, COACHING, HOLIDAY CAMPS, EVENTS, NEWS, HELLO, and CONTACT. A large dark banner at the bottom features the text 'Profile Test' on the left and an 'EDIT PROFILE' button on the right, with a large red arrow pointing from the text to the button. Below the banner, the 'Court bookings' section is visible, with a sub-header 'You can now book courts online using ClubSpark.' and two buttons: 'Manage your court bookings' (with a gear icon) and 'Book a court' (with a calendar icon).

1. Click on the 'edit profile' button to the right of the name in large font (see thick arrow above) and the following screen will display:

ClubSpark Profile Test

Sportlabs Tennis Club

HOME MEMBERSHIP BOOKING COACHING HOLIDAY CAMPS EVENTS NEWS HELLO CONTACT

Your account

- Your details
- Your bookings
- Your courses
- Sign out

Your details

Please keep your account details up to date.

Your details **Your privacy and consents** **Your password**

Occasionally, Sportlabs Tennis Club may also use your details to:

- ☒ Send you information about our offers and about offers from carefully selected third parties by post/email/SMS. Please tick this box if you want to hear about these offers.
- ☐ Please Opt In if you would like to receive Newsletters from the club, to your email address.
- ☐ Please Opt in if you would like to give us permission to use photographs of you on our website.

UPDATE MY PREFERENCES

2. Click the middle box Your Privacy and Consents (see above arrow).
3. Click the boxes to place ticks against the Consents you wish to approve (the consents noted above are for demonstration purposes only).

For the Junior:

4. Change your name to that of your child by clicking on the drop down box in top corner (see circled profile name in diagram 1 above).
5. Change the profile name to 1st Child noted.
6. Repeat Steps 2 and 3 above.
7. For additional children repeat Steps 4-7.

You may change your mind to these consents at any time by returning to Your Profile and amending your consents.

You will appreciate that the Club keeps its costs down by Members volunteering to deal with matters such as this and we rely on your co-operation to enable us to run the Club efficiently so please do not delay in taking the action set out above.

You can find a copy of the Club's Privacy Policy [here](#) or by visiting our website.

Zana Fletcher
Avondale LTC
28 April 2018